

INVITATION ANNUAL GENERAL MEETING OF SHAREHOLDERS AND EXTRAORDINARY GENERAL MEETING OF SHAREHOLDERS

The Board Of Directors of the Company hereby invite all the shareholders of the Company to attend Annual General Meeting Of Shareholders and Extraordinary General Meeting Of Shareholders ("Meeting") which will be held on:

Day/Date

: Friday/ August 20, 2021

Time

: 10:00 WIB - finish

Venue

: Mulia Hotel, Narcissus Room

Jl. Asia Afrika No.6, Gelora, Jakarta

The Meeting agendas are as follows:

Annual General Meeting Of Shareholders Agenda:

1. Approval of the Company's Annual Report, including ratification of the Supervisory Report of the Board of Commissioners, and the Consolidated Financial Statements of the Company for the fiscal year 2020;

2. Determination of the use of Company profits for fiscal year 2020;

3. Appointment of a Public Accountant and/or Accountant Office to audit the Company's financial report for fiscal year 2021;

4. Approval of granting and delegation of authority to the Board of Commissioners of the company to determine the remuneration package of the following allowances, bonuses and facilities given to the Board of Commissioners and directors of the company for the year ended December 31, 2021;

Extraordinary General Meeting Of Shareholders Agenda:

- Approval to the Board of Directors of the company to transfer, waive or make a debt guarantee on the Company's assets either in part or in whole, in one transaction or several transactions that are stand alone or related to one another, for a period of 1 (one) year after this Extraordinary General Meeting Of Shareholders, in the framework of the financial facilities (including the issuance of debt securities and/or sukuk either through public offering or without the public offering) received by the Company and/or subsidiaries, or extension or refinancing (following all additions and/or changes);
- 2. Approval of changes of the Company's management.

Note:

- 1. This Invitation of Meeting is the official invitation to the Company's Shareholders. The Company will not send a separate invitation to each of Shareholder. This invitation can also be found at the Company's website at (www.capitalfinancial.co.id) an the eASY.KSEI.
- 2. In accordance with the provisions of article 18 of POJK No. 15/2020, the material of the meeting is available to shareholders from the date of the Meeting call until the implementation of the Meeting at each working hour or can be obtained from the web Company (www.capitalfinancial.co.id).
- 3. The shareholders who are entitled to attend or be represented at the Meeting are those whose names are listed in the Shareholders Register of the Company as of the Stock Exchange's closing hour on July 28, 2021.
- 4. Prioritizing the principle of caution and vigilance towards the development of the latest conditions related to the Corona Virus Disease pandemic (COVID-19) and in compliance with Government Regulation No. 21 Year 2020 on Social Restrictions In Order to Accelerate Large-Scale Handling Corona Virus Disease (COVID-19) and other relevant regulations, the Company is highly appealed to

Shareholders to authorize its presence by given power of attorney, including voting and submission of questions.

- 5. Shareholders can participate in the Meeting by either:
 - a. physically attending the Meeting; or
 - b. electronically attending the Meeting through the eASY.KSEI
- 6. Shareholders who wish to attend electronically, as mentioned in item 5 letter b, must be local individual shareholders who have shares deposited in KSEI's collective custody.
- 7. Shareholders can utilize the **eASY.KSEI** by accessing **eASY.KSEI** menu, **Login eASY.KSEI** submenu in the AKSes facility (https://akses.ksei.co.id/).
- 8. Prior to participating in the Meeting, shareholders must first read the terms presented in this Invitation, as well as other stipulations related to Meeting as authorized by each Company. Other terms can be found in the attached document on the 'Meeting Info' feature provided in the eASY.KSEI and/or Meeting invitations posted at the websites of the respective Company. The Company retains the rights to authorize more terms in relation to shareholders or shareholder representatives' physical participation in the Meeting.
- Shareholders who wish to physically attend the Meeting or exercise their voting rights through the eASY.KSEI, must first inform their attendance or the attendance of their appointed representatives, and/or submit their votes through the eASY.KSEI.
- 10. The deadline for declaring attendance, appointing representatives, or submitting votes through the eASY.KSEI is set at 12:00 pm Western Indonesian Time (WIB) 1 (one) business day before the Meeting's date.
- 11. Shareholder or their legal representatives those will attend the Meeting, are required to bring original and submit copy of valid ID to the registration officer before entering the Meeting room. Shareholders the shares are registered in collective custody are required to submit the original Written Confirmation to Attend the Meeting ("KTUR"), which can be obtained through stock exchange members or Custodian bank.
- 12. Shareholders those are in form of legal entity are requested to bring and submit complete copies of the Articles of Association, and the latest incumbent members of the Board of Directors and the Board of Commissioners along with notices from the Indonesian Ministry of Justice and Human Rights.
- 13. Shareholders who wish to attend or authorize a representative to attend the Meeting electronically through the eASY.KSEI must consider the following points:

a. Registration Process

- Local individual shareholders who have not provided their attendance declaration before the deadline mentioned on item 10, but wish to attend the Meeting electronically, must first register their attendance through the eASY.KSEI during the date of the Meeting and before the time that the Company ends the Meeting's electronic registration.
- II. Local individual shareholders who have provided their attendance declaration but have not submitted their vote on a minimum of 1 (one) of the Meeting agendas through the eASY.KSEI before the deadline mentioned on item 9 and wish to attend the Meeting electronically, must first register their attendance through the eASY.KSEI during the date of the Meeting and before the time that the Company ends the Meeting's electronic registration
- III. Shareholders who have authorized the Company's Independent Representative or an Individual Representative but have not submitted their vote on a minimum of 1 (one) of the Meeting agendas through the eASY.KSEI before the deadline mentioned on item 10 and wish to attend the Meeting electronically must first register their attendance through the eASY.KSEI during the date of the Meeting and before the time that the Company ends the Meeting's electronic registration.

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- IV. Shareholders who have authorized an Intermediary Participant Representative (Custodian Bank or Securities Company) and have submitted their vote through the eASY.KSEI before the deadline mentioned on item 10 are required to request their registered representatives in the eASY.KSEI to register their attendance through the eASY.KSEI during the date of the Meeting before the time that the Company ends the Meeting's electronic registration.
- V. Shareholders who have submitted their attendance declaration or authorized a Company-appointed Independent Representative or Individual Representative and have provided their votes for a minimum of 1 (one) of the Meeting agendas through the eASY.KSEI before the deadline mentioned on item 10 do not need to electronically register their attendance through the eASY.KSEI on the Meeting's date. Shares' ownership will be automatically calculated as an attendance quorum and submitted votes will be automatically counted during the Meeting's voting process.
- VI. Lateness or electronic registration failures, as mentioned in points number i iv, for whatever reason that cause shareholders or their representatives to not be able to electronically attend the Meeting, will prevent their shares from being counted as a quorum for the Meeting.

b. <u>Electronic Statements or Opinions Submission Process</u>

- I. Shareholders or their representatives are provided 3 (three) opportunities to present their questions and/or opinions in discussion in each Meeting agendas. Questions and/or opinions on each of the Meeting agendas can be submitted in writing by the Shareholders or their representatives through the chat feature in the 'Electronic Opinions' made available in the E-Meeting Hall screen of the eASY.KSEI. Questions and/or opinions can be given as long as the Meeting's status in the 'General Meeting Flow Text' status is written as "Discussion started for agenda item no. []".
- II. The mechanism of handling questions and / or opinions through 'Electronic Opinion' screen in the eASY.KSEI is determined by the respective Company and will be included in the Company's Meeting Guidelines through the eASY.KSEI.
- III. Shareholders' representatives who electronically attend the Meeting and submit a question and/or opinion during a discussion session of one of the Meeting agendas are required to type in the name of the shareholder and amount of shares they represent first before they write their respective questions and/or opinions.

c. Voting

- I. The voting process will be conducted electronically through the E-Meeting Hall menu, Live Broadcasting submenu of the **eASY.KSEI**.
- II. Shareholders or their representatives who have not submitted their votes on the particular Meeting agenda, as mentioned in item 13 letter a number i iii, are given an opportunity to submit their votes as the Company opens the voting period in the E-Meeting Hall screen of the eASY.KSEI. After the electronic voting period for one of the Meeting agendas is started, the system will automatically count down the voting time by a maximum of 5 (five) minutes. During the electronic voting time, a "Voting for Agenda item no [] has started" status would be displayed at the 'General Meeting Flow Text' column. Shareholders or their representatives who have not submitted their votes during a specific Meeting agenda after the 'General Meeting Flow Text' column's status has changed to "Voting for Agenda item no [] has ended" will be considered to give an Abstain vote for the related Meeting agenda.
- III. The voting time in th electronic voting process is a standardized time set by the eASY.KSEI. Each Company can set their own policies on electronic voting time for each of their Meeting agendas (with a maximum of five minutes per Meeting agenda) and include them in the Meeting's Guideline through the eASY.KSEI.

d. Live Broadcast of The Meeting

I. Shareholders or their representatives who have been registered in the **eASY.KSEI** no later than the deadline mentioned on item 10 can watch the Meeting live via Zoom in

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- webinar format by accessing the eASY.KSEI menu, submenu Tayangan RUPS in the AKSes facility (https://akses.ksei.co.id/).
- II. **Tayangan RUPS** has a capacity of 500 participants provided in a first come, first serve basis. Shareholders or their representatives who could not be accommodated in the Meeting's broadcast are still considered to have electronically attended the Meeting and their share ownerships and votes are still counted, as long as they have registered through the **eASY.KSEI**, as specified above in item 13 letter a number i v.
- III. Shareholders or their representatives who only watch the Meeting through Tayangan RUPS but were not electronically registered as participants in the **eASY.KSEI**, as specified above in item 13 letter a number i v, will not be considered as a legal participant and are not counted as part of the Meeting's quorum.
- IV. Shareholders or their representatives who watch the Meeting through Tayangan RUPS can use the raise hand feature to submit questions and/or opinions during the discussion sessions for each of the Meeting agendas. Shareholders or their representatives can directly ask questions or voice their opinions if the Company has allowed and activated the allow to talk feature. Mechanisms for discussion on each of the Meeting agendas, including the use of the allow to talk feature in Tayangan RUPS are determined by the Company and included in the Meeting's Guideline through the eASY.KSEI.
- V. Shareholders or their representatives are encouraged to use the Mozilla Firefox browser for the best experience in using the **eASY.KSEI** and/or Tayangan RUPS.
- 14. In order to facilitate the proper arrangement for the Meeting, the Shareholders or its representative are requested to be present at the Meeting room 30 (thirty) minutes before the Meeting begins.
- 15. In order to prevent the spread of the virus of COVID-19, the shareholders or their proxies to attend the meeting shall be obliged to fulfill all procedures, health protocols, policies and other arrangements determined by the company, the management of the building where the Meeting Vanue is held and/or the competent authority.
- 16. This preventive action does not obstruct for shareholders who are pleased to be present directly to the meeting, but still pay attention to restrictions that may be applied in accordance with the Government protocol implemented by the building manager or local authority.

This Invitation is made in Indonesia Language and English Language. In the event any inconsistency or different interpretation between the Indonesian Language text and English Language text, the Indonesia Language text shall prevail and relevant English Language text shall be deemed adjusted automatically and consistent with the relevant Indonesia Language text.

Jakarta, July 29, 2021 PT Capital Financial Indonesia, Tbk. Direksi

PT Capital Financial Indonesia, Tbk

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